



UNIVERSITY OF WASHINGTON

Pacific Islands Early Childhood Caries Prevention Project

April 30, 2007

Dear PIECCPP Coordinating Committee members,

I am writing to request the participation of you (or your designated representative) and your Dental Preventive Coordinator at a Pacific Islands Early Childhood Caries Prevention Project meeting in Honolulu, Hawaii, June 25-26, 2007.

The purpose of the meeting will be to discuss the successes of PIECCPP in the previous school year and plan for the next school year, which will be the final year of the project. Our primary focus will be discussing the xylitol "healthy snack" implementation, which began in each jurisdiction this year. We will review the logistics of storing and tracking, and each jurisdiction will conduct an informal self-evaluation of the xylitol program.

In addition to working on the xylitol snack program, the meeting will also include:

- Project staff updates regarding changes we have made in response to feedback from each jurisdiction;
- Brief updates on the previous school year and plans for the upcoming school year from each jurisdiction;
- Structured sharing of anecdotes from project activities (e.g. home visits, fluoride varnish days, etc.); and
- Develop individualized continuation plans for each location, to be carried out after PIECCPP has concluded.

A draft agenda for the meeting will be sent soon.

As representatives of your jurisdiction for the PIECCP Project, one education representative's, one dentist's and the DPC's airfare, hotel, and per-diem will be paid according to University of Washington regulations as stated in the attached registration form.

Your support of this project is very well appreciated.

Sincerely,

Peter Milgrom, DDS
Professor of Dental Public Health Sciences

c/c Ohnmar Tut
Project Director, PIECCPP

enclosures: Registration form



Pacific Islands Early Childhood Caries Prevention Project

PIECCPP Project Meeting

June 25-26, 2007

Pagoda Hotel, Honolulu, Hawaii

MEETING REGISTRATION FORM

Please complete and return this form to Janessa Graves by email (janessa@u.washington.edu) or fax (206-685-8024) no later than May 18, 2007 so that the hotel rooms can be booked. You can also register online at the PIECCPP website (www.pieccpp.org) on the "News & Events" page. Please cc Dr. Ohnmar Tut on your email message (ohnmar@u.washington.edu).

Registration form table with fields: Name (First, Last), Title, Organization/Agency, Address, City/State/Zip Code, Country, Contact information (Phone, Fax, Email), Frequent Flyer Info (Airline, Frequent Flyer Number).

Meeting Information

PREPARATION: We are planning an interactive meeting. We ask that representatives of each jurisdiction come prepared to present an overview of the project's progress in that jurisdiction and share some practical information about a specific aspect of the project in your jurisdiction.

HOTEL: The meeting will be held at the Pagoda Hotel in Honolulu (www.pagodahotel.com). We will make hotel reservations for participants in a single occupancy room for the nights of June 24, 25, and 26 2007 for all delegates. Your hotel room and tax will be paid directly by the University of Washington. Any other charges to the room will be your personal responsibility. We will send your hotel confirmation information to you two weeks prior to the meeting.

AIRFARE: We will make your airline reservations for you on Continental Airlines departing Monday, June 25. All the delegates will be departing Honolulu on Wednesday, June 27. Taxi fares and airport tax will be reimbursed on presentation of receipts. Please contact Janessa if you need other flight arrangements.

MEALS: Lunch and refreshments will be provided on June 25 and 26 as part of the meeting, and breakfast on June 26. You will receive a per-diem to cover the cost of your remaining meals and incidental expenses.

If you need to make any changes for your flights or have any other special requests, please contact Janessa by May 18.